



State of New Jersey

DEPARTMENT OF CHILDREN AND FAMILIES

P. O. Box 717

TRENTON, NEW JERSEY 08625-0717

CHRIS CHRISTIE

Governor

KIM GUADAGNO

Lt. Governor

ALLISON BLAKE, PH.D., L.S.W.

Commissioner

January 10, 2013

Open to employees who are permanent in a competitive title or a Civil Service Commission approved non-competitive title with underlying permanent State service as a promotional or lateral opportunity, subject to current promotional and hiring restrictions.

STATE-WIDE

JOB OPPORTUNITY # 013-13

POSITION: NETWORK ADMINISTRATOR 1

**LOCATION: Department of Children and Families
Office of Information Technology
50 East State Street
Trenton, NJ 08625**

SALARY: (P26) \$62,935.36 - \$89,533.96

DEFINITION: Under direction performs professional work, which includes development, implementation, and maintenance of multi-network, multi-user Local Area Networks (LAN), Metropolitan Area Networks (MAN), and/or Wide Area Networks (WAN); maintains centralized, decentralized, and remote network services; maintains network security and data integrity; provides consultations and recommendations to infrastructure managers as required to troubleshoot and resolve network problems, monitor overall performance, and conduct upgrades as required; does other related duties.

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree which must include a minimum of eighteen (18) semester hour credits in mathematics and/or computer science.

EXPERIENCE: Three (3) years of experience in the development, implementation, and maintenance of multi-network, multi-user Local Area Networks (LAN), Metropolitan Area Networks (MAN), and/or Wide Area Networks (WAN) environments.

SPECIAL NOTE ON SUBSTITUTING EXPERIENCE FOR EDUCATION

NOTE: Applicants who do not possess the Bachelor's degree but possess the 18 semester hour credits (in mathematics and/or computer science) may substitute additional experience as indicated above on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

NOTE: The Civil Service Commission may give credit for any formal training in Computer Science/Information Technology received at an accredited institution. These training courses will have to compare, both in hours/content, to college courses to which they equate, sixteen (16) training hours being equal to one (1) college credit. In house training courses will not be accepted as meeting this criterion.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

RESIDENCY LAW: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey. New Jersey State employees hired prior to September 1, 2011 who transfer from within the Executive Branch or from another State of New Jersey appointing authority without a break in service greater than seven days but who reside outside the State of New Jersey are not required to change their principal residence to New Jersey in order to comply with the act.

NOTE: APPLICABLE SPECIAL RE-EMPLOYMENT LIST ESTABLISHED AS A RESULT OF A LAYOFF WILL BE USED BEFORE ANY APPOINTMENTS ARE MADE.

RESUME SUBMITTAL: Employees with permanent state service, possessing the requirements listed, should forward a current resume, cover letter, and copy of transcripts to:

**Andrea Maxwell, Manager 1 Human Resources
Department of Children and Families
Office of Human Resources
P. O. Box 717
Trenton, New Jersey 08625-0717**

Email: Katrina.Bethke@dcf.state.nj.us

Please note if you are substituting education for experience, please also provide copies of formal training in Computer Science/Information Technology, along with your resume and cover letter.

No later than close of business January 24, 2013.

New Jersey Is An Equal Opportunity Employer